

# ÜSKÜDAR AMERICAN ACADEMY

## Head of Mathematics



Üsküdar American Academy, founded in 1876, is one of the leading private schools in Turkey. We offer the Turkish national curriculum and the International Baccalaureate Diploma Programme (IBDP). The school is highly selective and prides itself on its world-class academic outcomes.

We are looking for a passionate, dedicated, and visionary leader to head our successful Mathematics Department for the 2025-2026 academic year.

### Responsibilities:

- Establish strategic goals and objectives in collaboration with department members.
- Monitor curriculum quality and content, ensuring faculty compliance with approved curriculum.
- Ensure grading consistency across all levels or courses.
- Collaborate with department members to develop electives considering school needs.
- Participate in selecting textbooks, teaching aids, and equipment.
- Support new teachers in understanding school policies and procedures.
- Work with department members to enhance instructional quality.
- Develop and oversee department budget and supplies.
- Fulfill additional duties assigned by principals.

### Qualifications:

- A bachelor's degree in Math, an applicable field of education from a regionally accredited college or university is required.
- A Master's degree or a Ph.D. may be preferred.
- Have a minimum of 5 years of experience in a leadership role in academics, in an International Baccalaureate-designated school.
- High-level English proficiency, and excellent verbal, and written communication skills.
- Proven experience in developing and maintaining meaningful extra/co-curricular activities,
- Demonstrated ability to integrate technology, ESL teaching strategies, and research-based, formative/summative assessment into the learning environment/experience,
- Collaborative personality and the ability to model learning for colleagues and students,
- Decision-making skills to enact new policies or changes to better the educational environment for students and teachers.
- Have competency in effective communication and interpersonal skills, time management, problem-solving, organization & planning; strong in teamwork and have distinguishing leadership skills.

**Interested individuals who meet the necessary qualifications are kindly requested to submit their application via email to [peopleandculturedept@my.uaa.k12.tr](mailto:peopleandculturedept@my.uaa.k12.tr) before March 14, 2025. We appreciate your attention to this matter and thank you for considering this opportunity.**

*Aligned with the recommendations of the International Task Force on Child Protection, UAA holds itself to the highest standards of effective recruiting practices with specific attention to child protection.*

*Teachers at SEV/American Schools model the SEV Foundation's code of ethics and values, the 'United Nations Rights of the Child charter, and the Council of International Schools Accreditation standards on Child Protection.*

*Our institution's primary concern is to provide education for students in a safe environment.*

*The candidate, by applying to this position, acknowledges, accepts, and declares:*

- *never to have committed any crime related to child abuse,*
- *never to have been accused of and/or engaged in any action that would qualify as child abuse,*
- *abuse, never to have taken part in such a crime and/or assisted in hiding such facts.*